M I S S I O N

o provide funding for local community projects and services which further the objectives of the Federal Community Development Block Grant (CDBG) program. The national objectives of the program are to provide assistance to persons of low- and moderate-income, prevent or eliminate slums and blight, or meet other community needs of an emergency nature.

CDBG funds are granted to programs and projects carried out by local non-profit organizations and by City departments. By HUD regulation, up to fifteen percent of the City's CDBG grant and program income may be allocated to public service activities. By City policy, all of these funds are provided to non-profit organizations that provide community services including: recreation programs, child care, legal services, services for seniors, youth and persons with disabilities, emergency and homeless assistance, and employment services.

Up to twenty percent of the CDBG allocation may be used for administration, fair housing and planning activities. The remainder of the CDBG funds are allocated to community development activities and construction, and awarded to non-profit organizations and City departments for activities such as capital projects, housing improvements, neighborhood revitalization, code enforcement, job creation, and economic development.

Budget Summary

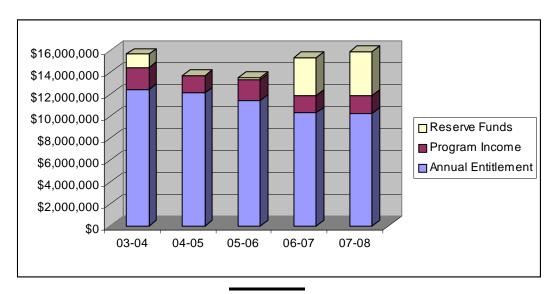
		2006-2007 Adopted	_	2007-2008 Adopted	Change	
Contractual Community Services	\$	1,772,057	\$	1,783,338	0.6%	
Community Development Improvements	\$	14,219,181	\$	15,365,179	8.1%	

Budget Highlights 2007-2008

- ☐ In 2007-2008, \$4.0 million of reserve funds are being made available to non-profit organizations and City departments for community development activities and construction projects.
- ☐ Funding for City projects is focused on economic development activities and improvements to the Strong Neighborhoods Initiative areas.
- Revolving Loan Funds were established for the Housing Rehabilitation and Small Business Development Programs. This action allows loan repayments to provide continued program funding.
- In 2007-2008, the annual CDBG entitlement award was reduced by approximately \$25,000 from the prior year. The annual entitlement has decreased by \$2.1 million since 2003-2004.
- In contrast to prior practice of funding projects in two or three-year cycles, 2007-2008 funding is for one year only. During the year, the application process will be reviewed for further improvements and efficiencies. Multiple-year cycles may be considered for future years.

 $\mathbf{B}^{ ext{udget}}_{ ext{yte}}$

CDBG FUNDING



Fund Overview

he City's Community Development Grant (CDBG) Program budget is based on a 2007 entitlement grant of \$10.3 million, a decrease of approximately \$25,000 from the prior year entitlement. Program income repayment of prior CDBG loans is estimated at \$1.6 million. Additionally, in 2007-2008, the program expects to utilize approximately \$4 million in funds available from prior years. These funds are primarily a result of prior projects that were not completed or that came in under-budget. Of the total \$17.2 million in the 2007-2008 budget, approximately \$1.8 million will be available for public service through programs the Contractual Community Services (CCS) category, approximately \$15.4 million for Community Development Improvements (CDI), of which \$2.3 million is used for Planning, Fair Housing and Administration. New for 2007-2008 was a minimum annual grant level of \$25,000.

Contractual Community Services

Thirty-seven applications from non-profit agencies offering services to San José resident were approved for funding in 2007-2008. Programs funded under this category offer a variety of services to the community, including job training and referrals, legal assistance, housing assistance, assistance to special needs populations such as seniors, the disabled and youth. Among the agencies approved for funding are:

- ☐ The Legal Aid Society: This agency provides housing counseling services to low-income residents, including legal representation and mediation. (\$112,863)
- The MACSA Youth Center: This agency provides academic tutoring, cultural enrichment activities, sports, recreation

- and fitness, health education, nutrition, and day care services to low-income and at-risk youth. (\$112,513)
- ☐ The Minority Senior Services Providers Consortium (MSSPC): This consortium provides wellness and recreational activities, respite senior day care services, language assisted transportation and escort, social services information, and referrals to low-income seniors. (\$101,142)
- ☐ The Shelter Next Door: This agency provides up to 30 days of safe emergency housing for San José victims of domestic violence and their children. (\$75,508)
- □ San José HOMES: This agency provides housing and services, tenant education, employment evaluations and case management to 2,000 homeless adults, families and youth. (\$50,149)
- □ Second Harvest Food Bank: This agency, in its implementation of Operation Brown Bag, provides 4,000 very low-income seniors and people with disabilities with a weekly allotment of food, volunteer opportunities, and nutrition workshops. (\$25,000)

Community Development Improvements

As discussed above, approximately \$15.4 million in funding was approved for 2007-2008 CDI projects. Target areas for City projects include economic development and job creation, as well as improvement projects for Strong Neighborhood Initiatives (SNI) areas.

The following are highlights of the 2007-2008 Adopted Budget targeting economic development:

Fund Overview (Cont'd.)

Community Development Improvements (Cont'd.)

- □ A Revolving Loan program, operated by the Office of Economic Development, which will provide loans and small business development training. Funding includes approximately \$200,000 in program income from repayment of prior small business loans. (\$1,000,000)
- ☐ The Smart Start program, operated by the San José Public Library, trains and provides business retention services to both prospective and new operators of home childcare facilities. (\$271,210)
- A shopping center improvement pilot program, operated by the Office of Economic Development, which will aim to improve conditions within blighted neighborhoods and create economic opportunities for low and moderate income individuals. (\$400,000)

The following are highlights of the 2007-2008 Adopted Budget projects in Strong Neighborhoods Initiative (SNI) areas:

- ☐ Installation of sidewalks to create a Safe Route to School in the Five Wounds/Brookwood Terrace SNI area. (\$160,000)
- ☐ Installation of curb ramps in SNI and Project Alliance neighborhoods. These improvements will be targeted in areas near parks and schools, neighborhoods with a high ratio of senior citizens and where curb cuts are in the top ten neighborhood priorities. (\$550,000)

- ☐ Installation of a traffic signal to improve pedestrian safety in the Burbank/Del Monte SNI area. (\$406,100)
- The City's Anti-Graffiti (\$661,859) and Anti-Litter (\$170,272) Programs strive to decrease the presence of blight throughout San José through prompt removal of graffiti from single and multi-housing units with an emphasis on low-income areas. The removal of litter and the installation of fences and surveillance cameras to eliminate illegal dumping sites are also among their priorities.
- The City of San José Code Enforcement: Low-Moderate Area project strives to preserve and improve the quality of existing affordable housing units in low-and moderate-income areas and SNI areas through code inspection and enforcement activities. (\$3,009,697)
- The Housing Rehabilitation Program provides low-interest and deferred loans and grants to low-income borrowers and loans to rental property owners to improve properties occupied by low- and moderate-income households in the City of San José with special emphasis on SNI areas. (\$2.5 million)

In addition, various housing services, code enforcement, and emergency assistance efforts will continue to support low-income households and areas in San José in 2007-2008.

Fund Summary

	:	2005-2006 Actual 1	2	2006-2007 Adopted 2	2007-2008 Adopted 3	% Change (2 to 3)
Dollars by Sources						
Beginning Fund Balance	\$	11,117,308	\$	9,885,189	\$ 8,797,563	(11.0%)
CDBG Entitlement		11,476,479		10,313,709	10,288,923	(0.2%)
Housing Rehabilitation Loan Program Income		1,621,199		1,300,000	1,400,000	7.7%
Other Revenue		295,937		0	200,000	0.0%
Total	\$	24,510,923	\$	21,498,898	\$ 20,686,486	(3.8%)
Dollars by Uses						
Contractual Community Services	\$	1,909,432	\$	1,772,057	\$ 1,783,338	0.6%
Community Development Improvements		11,533,501		14,219,181	15,365,179	8.1%
Ending Fund Balance and Miscellaneous		11,067,990		5,507,660	3,537,969	(35.8%)
Total	\$	24,510,923	\$	21,498,898	\$ 20,686,486	(3.8%)

Budget Category: Contractual Community Services

Budget Category Overview

ontractual Community Services (CCS) funds may be used for activities defined as public services under CDBG regulations. These funds support programs that provide services in the areas of community service, recreation, child care, legal services, senior services, services for persons with

disabilities, youth services, transportation for seniors, homeless assistance, and employment services. The total available for this category in 2007-2008 is \$1,783,338. By policy, the City makes all of these funds available to local non-profit organizations.

Budget Category Summary

	2	2005-2006 2006-2007 Actual Adopted 1 2					Adopted	% Change (2 to 3)
Contractual Community Services	\$	1,909,432	\$	1,772,057	\$	1,783,338	0.6%	
Total	\$	1,909,432	\$	1,772,057	\$	1,783,338	0.6%	

Budget Category: Contractual Community Services

Budget Category Summary (Cont'd.)

The following projects were approved for funding in the 2007-2008 Adopted Budget from the Contractual Community Services (CCS) allocation.

Adopted Allocation		07-2008 mount
Alzheimer's Activity Center (Respite, Research for Alzheimer's Disease)	\$	29,478
Asian Law Alliance (Asian Law Alliance, Inc.)		44,395
Case Management for Homeless Families with Children (Family Supportive Housing, Inc.)		28,889
Cecil White Center (InnVision of Santa Clara Valley)		40,786
Community Inns (InnVision of Santa Clara Valley)		25,000
Comprehensive Services Project (Sacred Heart Community Service)		25,000
Day Break Caregiver Support Services Program (The Catholic Charities of San José)		55,341
DCARA Health and Community Support Services (Deaf Counseling, Advocacy & Referral Agency) (DCARA)		27,588
East San José Community Law Center (Santa Clara University)		26,531
Ethiopian Community Center (Ethiopian Community Services, Inc.)		30,290
HomeSafe - San José (Next Door Solutions to Domestic Violence)		32,193
Housing Program for Person with Disabilities (Silicon Valley Independent Living Center)		25,000
Housing Search and Stabilization Program (The Catholic Charities of San José)		65,770
Julian Street Inn (InnVision of Santa Clara Valley)		29,506
Juvenile Drug Treatment Court Mentoring Program (Fresh Lifelines for Youth, Inc.)		33,565
Legal Aid Society Fair Housing Counseling (Legal Aid Society of Santa Clara County)		112,863
Legal Assistance to Elders (Senior Adults Legal Assistance)		72,348
Legal Eagle (Fresh Lifelines for Youth, Inc.)		38,701
Loaves and Fishes Project (Loaves and Fishes Family Kitchen)		25,000
Long Term Care Ombudsman Program (The Catholic Charities of San José)		27,313
MACSA Adult Day Health Care Services (The Mexican American Community Services Agency, Inc.)		26,824
MACSA Youth Center Services (The Mexican American Community Services Agency, Inc.)		112,513
Meals on Wheels		25,000
Minority Senior Service Providers Consortium (Portuguese Organization for Social Services and Opportunities)		101,142
Operation Brown Bag (Second Harvest Food Bank)		25,000
Project SHARE (Community Technology Alliance)		25,000
Residential Care Ombudsman Program (Mental Health Advocacy Project of the Law Foundation of Silicon Valley)		25,000
Runaway and Homeless Youth Shelter/Safe Place (Bill Wilson Center)		34,712
San José H.O.M.E.S. (Emergency Housing Consortium)		50,149
Senior Adult Day Care/Respite (Live Oak Adult Day Services)		28,971
Senior Health Transportation Program (Outreach and Escort, Inc.)		40,048
Shelter Next Door (Next Door Solutions to Domestic Violence)		75,508
Step up to Brighter Futures (Community Partners for Youth)		98,022
Vietnamese Elderly Services Senior Center (Vietnamese Voluntary Foundation, Inc.)		49,328
Vietnamese Youth Gang Prevention/Intervention (Vietnamese Voluntary Foundation, Inc.)		25,000
YWCA Child Care Program (YWCA in Santa Clara Valley)		131,420
Youth Opportunities Unlimited (The Mexican American Community Services Agency, Inc.)		114,144
Total Contractual Community Services	\$ 1	,783,338

Budget Category: Community Development Improvements

Budget Category Overview

he largest portion of the City's CDBG funds go to the Community Development Improvements (CDI) category. This category consists primarily of code enforcement, physical improvements, economic development activities, planning studies, and related administrative activities performed by or under the direction of City staff. Approved funding and staffing for City projects are shown in the operating or capital

budgets of the applicable departments (i.e. Planning, Building and Code Enforcement, Transportation, Parks, Recreation and Neighborhood Services, the Office of Economic Development, and the Library). In addition, funds may be provided to eligible non-profit organizations for physical improvements, fair housing, or economic development activities.

Budget Category Summary

Community Development Improvements		2005-2006 Actual 1	_	2006-2007 Adopted 2	<i>i</i>	2007-2008 Adopted 3	% Change (2 to 3)
Fair Housing	\$	419,793	\$	370,761	\$	329,944	(11.0%)
Housing Improvement Program		3,083,381		4,287,231		4,152,372	(3.1%)
Economic Development		701,388		865,182		2,371,713	174.1%
Capital Projects		3,090,628		3,707,393		3,502,662	(5.5%)
Planning Studies		338,208		553,288		404,339	(26.9%)
City Programs		3,900,103		4,435,326		4,604,149	3.8%
Total	\$	11,533,501	\$	14,219,181	\$	15,365,179	8.1%

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

The following projects were approved for funding in the 2007-2008 Adopted Budget from the Community Development Improvements (CDI) allocation:

Adopted Allocation	Rebudgeted Prior Year's Fund (\$)	 07-2008 itlement (\$)	2007-2008 Total Adopted (\$)		
FAIR HOUSING					
Fair Housing Investigation and Enforcement Services (Project Sentinel)	\$	\$ 228,550	\$	228,550	

This project provides comprehensive fair housing services of counseling, consultation, investigation, and legal representation by conducting an intensive multi-lingual outreach campaign and by partnering with a wide spectrum of social service providers.

Legal Aid Society Fair Housing Counseling (Legal Aid Society of Santa Clara County)

101,394

101,394

This project provides comprehensive fair housing services to San José residents. These services consist of legal representation, fair housing counseling, community outreach that includes multi-lingual forums, and printed information.

Subtotal – Fair Housing:	\$	\$ 329,944	\$ 329,944
HOUSING IMPROVEMENT PROGRAM			
Anti-Graffiti Program (Parks, Recreation and Neighborhood Ser	\$ vices Department)	\$ 661,859	\$ 661,859

This project decreases the presence of graffiti in San José through prompt removal of graffiti from both public and private property within blighted areas within SNI neighborhoods. The program offers technical assistance, education programs, and enforcement of the blight ordinance.

Anti-Litter Program 170,272 170,272 (Parks, Recreation and Neighborhood Services Department)

This project provides litter removal, installation of fences, and surveillance cameras to eliminate illegal dumping sites and to decrease litter blight through volunteer recruitment.

Corps Community Projects 225,241 225,241 (San José Conservation Corps)

This project provides interim trash and debris removal assistance to SNI and other low- and moderate-income areas through the provision of service hours and vehicles.

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Year's Fund (\$)	 007-2008 itlement (\$)	007-2008 Total dopted (\$)
HOUSING IMPROVEMENT PROGR	RAM (CONT'D.)		
Housing and Energy Services (Housing Department)	\$	\$ 500,000	\$ 500,000

This project provides direct services to low-income homeowners and is designed to correct health and safety problems, improve accessibility, and improve home energy efficiency for low-income families.

Housing Rehabilitation – Single and Multi-Family 2,500,000 2,500,000 (Housing Department)

This project provides financial and technical assistance to low-income property owners and landlords renting to low-income tenants. The loans and grants are for emergency repairs to maintain decent, safe, and sanitary living conditions and to rehabilitate dwellings to extend their useful life for occupancy by low-income households. The project also improves the exteriors of properties to enhance livability.

Low-Income and Senior/Disabled Person Housing 95,000 95,000 Repair Program (Rebuilding Together Silicon Valley)

This project repairs, rehabilitates, and upgrades 40-50 housing units for very low-income residents in San José. A majority of the clients are seniors and/or people with disabilities.

Subtotal – Housing Improvement Program: \$ 4,152,372 \$ 4,152,372

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Year's Fund (\$)	2007-2008 Entitlement (\$)	2007-2008 Total Adopted (\$)
ECONOMIC DEVELOPMENT			
Revolving Loan Fund Expansion (Office of Economic Development)	\$	\$ 1,000,000	\$ 1,000,000

The project provides a revolving loan fund for small business loans, leveraged with Economic Development Administration (EDA) funds and private funding sources in the Title IX area, and leveraged outside the Title IX area solely through private funding sources. The project also provides start-up and stay-up business management training, counseling, and technology mentoring to small business owners and entrepreneurs. The project results in the creation of new jobs, which will be filled primarily by low-income San José residents.

Microcredit San Jose 204,000 204,000 (Lenders for Community Development)

The project provides financial and technical assistance to micro-enterprise businesses in San José. The program will provide 60 loans to small-business owners, and training in business strategy.

San José/Silicon Valley Center for 96,503 96,503 96,503 Entrepreneurial Development (Santa Clara County Black Chamber of Commerce)

The project provides funding for small business incubator office space, entrepreneurial training, management, technical assistance, subsidized rent, shared support services, and other resources for low-income San José residents.

San José Smart Start Family Child Care 271,210 271,210 (San José Public Library)

This project provides funding to train and assist prospective home childcare operators as well as provide retention services to new home childcare operators. This project supports the City's Early Childhood Education initiative in that it helps create and retain family childcare businesses.

Small Business Incubator 400,000 400,000 (Office of Economic Development)

In collaboration with AnewAmerica, this program will support first-generation immigrants to establish or expand micro-enterprises.

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Year's Fund (\$)	 007-2008 itlement (\$)	007-2008 Total lopted (\$)
ECONOMIC DEVELOPMENT (CONT'D.)			
Shopping Center Improvement (Office of Economic Development)	\$	\$ 400,000	\$ 400,000

This pilot program provides improvements to shopping centers that will result in improved conditions within blighted neighborhoods and the creation of economic opportunities for low-and moderate-income individuals.

Subtotal – Economic Development: \$ 2,371,713 \$ 2,371,713

COMMUNITY CAPITAL PROJECTS

Community Capital Projects – Funding was approved for the following capital projects sponsored by community groups:

Cafeteria and Nutrition Center \$ 203,855 \$ 203,855 (San José Conservation Corps)

This project provides for the rehabilitation of a full service cafeteria serving over 200 low-income young adults who attend the San José Conservation Corps and Charter School and their children who attend the onsite day care facility.

Daycare and Preschool Center 361,139 361,139 (San José Conservation Corps)

This project provides for the rehabilitation of an existing facility into a full service daycare center and preschool for over 80 children of the low-income high school dropouts attending the San José Conservation Corps and Charter School.

Georgia Travis Center/Casa Camino Roof Project 100,000 100,000 (InnVision the Way Home)

This project replaces the aging roofs of the Georgia Travis Center and Casa Camino housing in downtown San José. The Center provides daytime supportive services and education to homeless women and mothers. Casa Camino houses low-income families and individuals.

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	F	udgeted Prior s Fund (\$)	2007-2008 Entitlement (\$)	 007-2008 Total lopted (\$)
COMMUNITY CAPITAL PROJECTS (CC	ONT'D.)			
Yu-Ai-Kai Acquisition (Japanese-American Community Senior Se	\$ ervices)	323,400	\$	\$ 323,400

This construction project will rehabilitate the Senior Wellness Center and Boys and Girls Club House This project will allow the agency to move its administrative and service staff, creating additional space to support a greater number of clients.

Subtotal – Community Capital Projects: \$ 323,400 \$ 664,994 \$ 988,394

CITY CAPITAL PROJECTS

City Capital Projects – Funding was approved for the following capital projects sponsored by City Departments:

Alma Community Center \$ 285,943 \$ 285,943 (Parks, Recreation and Neighborhood Services Department)

This project provides funding for landscaping and to construct a parking lot for the Alma Community Center. The Center's scheduled completion date is August 2008.

Gateway East Sanitary Sewers 400,000 400,000 (Public Works Department)

This project will complete an assessment and maintenance cleaning of the neighborhood sewer mainlines, and installs sewer laterals with City-approved cleanouts. The project will significantly improve health and safety standards concerns in the neighborhood by reducing the risk of exposure to disease and life threatening biological agents, dramatically improving the quality of life in the neighborhood.

Japantown Rest Areas and Streetscape 50,000 50,000 (San José Redevelopment Agency)

This grant funds part of a larger project to design and construct small gardens for residents and visitors to rest and enjoy as they walk to senior services, cultural institutions, and businesses in the Japantown area.

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Budget Catego	эг у	Summar	y ((Jontra.)		
Adopted Allocation		budgeted Prior r's Fund (\$)		007-2008 titlement (\$)		2007-2008 Total dopted (\$)
CITY CAPITAL PROJECTS (CONT'D.)						
O'Conner Park Restroom Building (Parks, Recreation and Neighborhood Servi Department)	\$ ces	249,498	\$		\$	249,498
This construction project, originally awarde be used to purchase land for the construction					or Par	k, will now
SNI Curb Ramp Improvements (Department of Transportation)				550,000		550,000
This project installs 150 curb ramps at inte of all community residents.	ersect	ions in SNI are	as. T	he project will in	nprov	e the safety
Sidewalk Installation (Department of Transportation)				160,000		160,000
This project installs sidewalks to create Terrace SNI area.	a Sa	fe Route to So	chool	in the Five Wo	ounds	/Brookwood
Streetlight Installation (Department of Transportation)				150,000	\$	150,000
This project installs a new streetlight to imp	orove	pedestrian safe	ety in	the Burbank/Del	Mont	te SNI area.
Traffic Signal Installation (Department of Transportation)				406,100		406,100
This project provides for the installation Burbank/Del Monte SNI area.	of a	a traffic signal	to in	nprove pedestri	an sa	afety in the
ADA Compliance Improvements (Housing Department, Public Works Department)	ment)		262,727		262,727
This project provides for the retrofit and r disability access standards.	epair	s needed for C	DBG	-funded facilities	s to n	neet federal
Subtotal – City Capital Projects:	\$	985,441	\$	1,528,827	\$	2,514,268
Subtotal – All Capital Projects:	\$	1,308,841	\$	2,193,821	\$	3,502,662

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Year's Fund (\$)	2007-2008 Entitlement (\$)		2007-2008 Total Adopted (\$)	
PLANNING STUDIES					
Strong Neighborhoods Initiative (SNI)/ Special Neighborhood Projects (Planning, Building and Code Enforcement Department)	\$	\$	404,339	\$	404,339

This project includes changing the General Plan land use policies to encourage historic preservation, conducting historic studies to identify potential historic districts and conservation areas, and developing pedestrian improvement plans for numerous low-income neighborhoods.

Subtotal – Planning Studies:	\$	\$	404,339	\$	404,339
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CITY PROGRAMS – Funding was approved for the following CDBG services performed by City departments. Staffing and other expenses for these projects are included in the operating budgets of the applicable City department.

Accounting Services for CDBG Program	\$ \$	216,431	\$ 216,431
(Finance Department)			

This project provides for the financial administration and grant accounting services for the CDBG and Housing Rehabilitation Programs.

CDBG Program Development and Monitoring 1,328,021 1,328,021 (Housing Department)

This project continues to provide planning and administration of the CDBG Program, including technical assistance and monitoring of all CDBG-funded projects.

ADA Survey	50,000	50,000
(Public Works Department)		

This project provides for the survey of CDBG-funded projects to determine compliance with HUD disability access requirements.

Budget Category: Community Development Improvements

Budget Category Summary (Cont'd.)

Adopted Allocation	Rebudgeted Prior Year's Fund (\$)	2007-2008 Entitlement (\$)	2007-2008 Total Adopted (\$)
CITY PROGRAMS (CONT'D.)			
City of San José Code Enforcement: Low-Moderate Area (LMA) (Planning, Building and Code Enforcement Department)	\$	\$ 3,009,697	\$ 3,009,697

This project preserves and improves the quality of existing affordable housing units in low-income areas and SNI areas through code enforcement and inspection services. The program uses code enforcement activities to correct substandard housing, eliminate code violations, and improve the quality of life for low-income residents. It also targets business code violations as well as neighborhood violations of blight, vehicle, and health and safety codes.

Subtotal – City Programs:	\$	\$ 4,604,149	\$ 4,604,149
Total All CDI Programs	\$ 1,308,841	\$ 14,056,338	\$ 15,365,179